

# Craigilea Housing Co-operative - Membership Application

#1 - 35 Obed Avenue, Victoria, B.C. V9A 1V3    [www.craigilea.net](http://www.craigilea.net) / [membership@craigilea.net](mailto:membership@craigilea.net)

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Thank you for your interest in applying to Craigilea Housing Co-operative.

Our Co-op is a self governed 22 unit housing co-op located on the Victoria / Saanich border. It is made up of one, two and three bedroom units and our members include individuals, families with children and seniors. Smoking is not permitted in Units or common areas of the Co-op, one indoor spayed / neutered cat with up-to-date vaccinations per Unit is permitted.

Craigilea Co-op members collectively own, maintain and manage their homes and property. As a Co-op member you participate in decisions that affect your housing such as annual budget planning, maintenance, renovations and new member selection. We are responsible to ourselves, not a landlord.

Co-op housing is a unique housing model. Members purchase shares in the co-op then pay a monthly housing charge that covers things like mortgage, utilities and maintenance costs. All members are required to participate in the running of the co-op by joining a committee (Maintenance, Finance, Membership, etc.) or serving on the Board of Directors.

Membership in a co-operative involves a share purchase which is currently \$2,500. Shares are returned to members upon termination of membership (less any money owing to the Co-op). Monthly housing charges are based on square footage - includes water, one storage unit and one underground parking spot. Electric heat, hydro, phone and cable are additional costs that members are responsible for.

Monthly housing charges are based on square footage and currently range from:

\$684 for 1 bedroom units

\$880 to \$1,080 for 2 bedrooms or 2 bedrooms with den units

\$1,094 to \$1,247 for 3 bedrooms or 3 bedrooms with den units

Income and employment verification will be conducted for those interviewed, including a credit check. There is no subsidy available at this time and will be part of the occupancy agreement you will sign, if selected.

Please complete the attached application and deliver it or email it to the address noted above.

For further information on co-op living see [www.chf.bc.ca/what-co-op-housing/life-housing-co-op](http://www.chf.bc.ca/what-co-op-housing/life-housing-co-op) and our website at [www.craigilea.net](http://www.craigilea.net).

The Membership Committee sincerely thanks you for your interest.

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Applicant

Email: \_\_\_\_\_

## Co-Applicant

Address, Phone and Email (if different than above):

## Children

Last Name	First Name	M / F	Date of Birth ( D / M / Y )

## Unit Requirements

Vaccinations up-to-date: YES NO

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## Current / Previous Housing Information

Please provide your last three landlord's information up to ten years:

Address	Length of Residence	Landlord Name & Contact Information

## Participation

Have you lived in a housing co-op before?                      YES              NO

Please list the reasons you are interested in living in a housing co-operative.

Please tell us about any volunteer activities you have participated in over the past 2 years.

As a member of our Co-op, you are required to be an active member of a committee or serve on the Board of Directors. You are also required to attend monthly meetings and all general and special meetings. Please list any experience, skills or interest that you have that you would be willing to contribute to the Co-op.

How did you hear about Craigilea Co-op?

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I / We understand that only the member of Craigilea Co-operative may live in the Co-operative and we apply for membership as set out below.

I / We understand that, if the Co-operative accepts us for membership and offers us a unit, we must buy a share purchase of \$2,500.00 for membership.

If accepted into membership, I / we agree to be bound by and to comply with the rules, Occupancy Agreement and Policies of the Co-operative in force and as amended from time to time.

I / We declare all the information in this application is correct. I / We give the Co-operative permission to verify any or all of this information, to do a landlord, employer and credit check. I / We understand that acceptance of membership depends on the Co-operative obtaining satisfactory results from these checks.

## Applicant

## Co-Applicant

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Print Name

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Print Name

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Signature

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Signature

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Date

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Date

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### Office Use Only

☐ Occupancy Agreement    ☐ Rules    ☐ Policies    ☐ Mission, Vision and Values statement reviewed with prospective members?

Member Selection Interview?    YES    NO    Date: \_\_\_\_\_

Interview Conducted by: \_\_\_\_\_

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- You will need to provide proof of this income if the Co-operative calls you for an interview.
- This page will be kept separately to limit access to your financial information.

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

*Please give us a monthly before tax income (gross income) of each household member:*

<i>Name</i>	<i>Employer or source of income, e.g. CPP, OAS, Social Assistance</i>	<i>Gross Monthly Income</i>